



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	C. M. DUBEY POST GRADUATE COLLEGE
Name of the head of the Institution	D.K .Chakraborty
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07752225177
Mobile no.	9229138958
Registered Email	principalcmd@gmail.com
Alternate Email	info@cmdpgcollege.in
Address	LinkRoad, Bilaspur
City/Town	Bilaspur
State/UT	Chhattisgarh
Pincode	495001

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. S. K. VAJPAYEE
Phone no/Alternate Phone no.	07752225177
Mobile no.	8770675018
Registered Email	sharadvajpai@gmail.com
Alternate Email	dubey.veenapani@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://cmdpgcollege.ac.in/Uploads/AQAR%202015-16_2021144100605.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://cmdpgcollege.ac.in/Uploads/Academic%20Calender2016_2021144165152.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	3.02	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	16-Nov-2015
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of Internal Quality Assurance Cell (IQAC)	09-Jul-2016 7	92

Collection of data for academic audit	09-Sep-2016 9	56
Collection of data for green audit	08-Oct-2016 6	52
A system of feedback from stakeholder was planned	04-Mar-2017 6	1206
To invite proposals to organize workshops on the use of ICT	04-Mar-2017 7	22
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Regular meeting of Internal Quality Assurance Cell (IQAC) ? Collection of data for academic audit ? Collection of data for green audit ? A system of feedback from stakeholder was planned ? To invite proposals to organize workshops on the use of ICT

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none"> • To appraise of the faculties about inclusion of semester system in the session by affiliating university • Proposal to purchase new books according to change in the syllabus • Collection of data for academic audit • Formularization of student feedback system 	<ul style="list-style-type: none"> • Yes ,Done :Internal tests assignment /projects where given to students by faculties. Evaluation of the same was done. • Recommendations for this was approved and forwarded to principal. • Yes, done. • Yes, done. A questionnaire was prepared and feedback was taken using Google forms.
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	06-Apr-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curricular aspect of the courses of the institution is governed by University Ordinance and guidelines. The institution strives to attain excellence and quality in class room teaching by strictly following academic calendar recommended by the University. The structured system consisting of the staff council, IQAC, Feedback committee, At the very beginning of the session, every department holds a meeting preparing a roadmap in order to look after the needs of the stakeholders and to provide with the best efforts. The initial sessions are dedicated in assessing and judging and at the same time visualizing efforts required and the process to be adopted. Although the syllabus forms the back bone. Yet efforts are made for the peripheral aspects to be discussed in bridging the knowledge gap of the enrolled students. Daily diaries are maintained by the teachers, which are duly monitored by the heads of departments. These diaries contain a summary of the proposed lectures and also enable them to finish their allotment within the stipulated time. The departmental meeting also holds discussion on timetable- the distribution of lesson plan and classes to the faculties. Papers are allotted to each teacher keeping their strengths in their specialization. This timetable is displayed on

the notice board. Every fortnight, a departmental meeting is held where the teachers identify the slow and fast learners. The minutes of the meetings are maintained in the register and discussions are also held to formulate a collective view on handling such situation faculty regarding the remedial steps taken. These classes are normally conducted during the free periods of the faculty. For the effective implementation of the curriculum tests, internal tests are regularly conducted. The dates of the tests are declared on the notice board and posted on the whats app group and emails. The sanctity of tests are as per University norms. Project work enables the students for outdoor visits. Classroom teaching is encouraged with interactive "Student Centric Approach". Modern technological tools viz. ICT and involvement of eminent resource persons attend of various disciplines, collaborative programs are adopted for quality teaching to bring excellence to teaching learning process. Projects and surveys, are integral part of curriculum, undertaken by stakeholders encompasses field works and visits to various institutions and establishments. Evaluation is the next important step in the growth of the stakeholders. This ensures, counselling, special grooming classes for the weaker and marginalized stake holders. The institution encourages stimulating atmosphere to create an ecosystem of passionate learning. Justifying its role as a trend setting institution and keen on providing equal opportunities in the development of human potential the institute has introduced various self-financing courses. The courses aim at stakeholder's core competency in key areas of management, skill development, employability. It covers various aspects to communicate, analyse situations and critical thinking - a step towards self-reliance. Such courses also encourage to take decisions using qualitative and quantitative factors to develop holistic view of life management.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in management and softskill	00	20/11/2017	180	Employability	soft skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	135	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
PGDBM	BusinessM	24
PG Diploma	BANKING	20
MSW	SOCIALWORK	25
BCom	TPP	48
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback on curricular issues is to be carefully obtained and submitted to I Q A C for a scrutiny and analysis. The members of I Q A C will extend counselling to the faculty for slow, mediocre and fast learners to improve their performance. A 360 degree feedback is to be obtained from the stakeholders with a view to their competency, consistency and complacency. Appropriate actions are initiated by the committee for the welfare of the students to make the process more meaningful to achieve the desired goal. The entire process is a well structure plan which works at different level to do the needful. It also analyses the previous performances and a personality analysis is also done to reach every individual in an effective manner. The diversity of the student from weak economical background are catered,so that it does not act as a obstacle to their academic pursuits. For the weak stakeholders the I Q A C monitors the department to hold difficulties removing classes/ interactive classes to attain to their queries in short the ambience and the atmosphere of the department is to be friendly. At the same time advance learner are encouraged to take project works, attend seminar/conferences/workshop for their academic upliftment.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	arts	270	370	266
BSc	SCIENCE	565	1709	562
BCom	COMMERCE	630	1812	628
BBA	MANAGEMENT	30	36	30
BCA	COMPUTER APPLICATION	45	56	44
PGDBM	BUSINESS MANAGEMENT	60	53	24
PG Diploma	BANKING	60	30	23
PGDCA	COMPUTER APPLICATION	60	90	60
MA	ENGLISH	60	121	39
MA	HINDI	40	15	10
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3783	877	100	100	100

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
100	12	6	3	1	17

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC cell will prepare a roadmap of the curriculum in accordance with the university academic calendar. At the same time IQAC will introduce few innovative suggestions with regard to teaching so as to help a strategic growth in the teachers as well as the stakeholders. This can be achieved by holding a meeting of all the faculty members, where innovative ideas will be shared on a common platform. At the same time IQAC will also encourage experimentation to be done by the learned faculty member who has a long teaching experience. The basics are followed such as discussion on the syllabus distribution of the allotted papers and preparation of the lesson plan at the departmental level. The department will ensure a balance between traditional and advanced teaching methodologies. Regular evaluation of the course progress as well as student progress is to be monitored and feedback to be analysed and appraised to the IQAC cell. Regular class tests are to be held and the internal assessment test and examination is to be held in accordance with the University academic calendar. The dates are to be declared in advance so as to give enough time of preparation to the student. Project group discussion, paper reading sessions, lecture of experts are also to be held as a part of curriculum design. Analysing the performance of the students is to be mapped with special provision for weak stakeholders. As a part of curriculum the IQAC will also instruct the department to ensure the participation of all the stakeholders to

participate in various activities for their holistic developments. The departmental association will have to organise workshop seminars. Quizzes, group discussions, lecture as a part of their academic enhancement. The IQAC will emphasize outreach activities to be conducted so as to ensure the stakeholders application of their learning abilities disseminates through their community development and social welfare.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4660	100	1:47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
80	80	20	20	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	001	year	08/05/2017	05/08/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution as per the guidelines of the University conducts an external and internal examination. The external examinations are conducted the University and it has a well designed pattern where it takes into account the schedule, design of the question papers and evaluation. In case of personal grievances, the University provides opportunity of revaluation. There is also a provision for RTI where the stakeholder's grievances are declined. The internal tests are conducted by the institution. To avoid dissatisfactions we adopt a well designed process. It starts with faculty trying to cover up portions to be asked for the internal tests. In this process we have a collection of question banks where the stakeholders are apprised with a pattern and the content. The faculties on their own part help them in preparing model answers. We encourage the students to prepare notes on every topic of their own. This process is monitored by the faculty. Strengths, weaknesses are discussed. Group discussions in the class also open their mind to different approaches making use of the library is also an integral part of teaching-learning methods. During practical examination external examiner assesses stakeholder performance through experimentation, sessional record and viva-voce to have a holistic approach for their evaluation. The annual result is displayed on the University Website. Steps taken to tackle the grievances:-

- The students are permitted to

go through valued answer books and to have open discussions. This, in case of any grievance, is addressed to through consultation and counseling. • Best answer copies is displayed so that the students get to know best to prepare answers. • Poor performers with regular attendance are given another chance to improve on their performance. • Students are given a free hand to choose a topic for their project work, which is a part of their internal examination. • In the annual system as well as in Semester System of examination University has taken care to have provision of Supplementary examination and to appear in back papers. • Counseling sessions are held to tackle drop out problem, stress and the demands of the academic excellence.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar provided by the University. This calendar contains the guideline as per to admission examination cocurricular activities. The college tries to fit in the plan issued by the academic calendar and are displayed on the college website. It is also displayed on the notice boards, in necessary directors are given to the department for deliverance. Each head of the department does prepare time table which is again displayed on the notice boards. The faculties are allotted with the respective courses and entire process is monitored by the Principal. Maintenance of daily Diaries and attendance registers are also compulsory. For PG programs two unit tests and a project is compulsory. The projects are done under the supervision of the faculties. The two unit tests to be held are also declared in advance as for the convenience of the students. The Principal monitors through the H.O.D that the respective cover faculties complete their allotted courses within the stipulated time and the unit tests are held as per the schedule, but the Institution also maintains a flexible approach in conducting these tests. In case of condition the dates are manipulated for the convenience of the students in consultation with the various faculties. In the UG program also we have to conduct internal test which is again compulsory for all students. All the three faculties Deans prepare a timetable table which is displayed on the college website and also displayed on the college notice boards. The department also circulates information in the WhatsApp group created by them. The other curricular activities such as cultural, sports are also held as per schedule. Our college follows academic calendar given by the university and public holidays by the state government. The academic calendar provides important information about teaching dates, examination dates, extra co-curricular activities, semester and annual based examinations. Filling of examination and enrolment forms are chronologically schedule as per university notification.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cmdpgcollege.ac.in/notice/NAAC-SSR>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	arts	204	168	82.35

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://cmdpgcollege.ac.in/Uploads/SSS-2016-17_2021094172023.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NETWORKING TECHNOLOGIES	COMPUTER SCIENCE	20/10/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Behavioral change in the adopted village Nevsa ,Bilaspur (C.G)	Dr.P.L.Chandrakar (Program Officer, NSS unit)	Dept.of.Higher Education	24/09/2016	For social service
Behavioral change in the adopted village Nevsa ,Bilaspur (C.G)	Dr.P.L.Chandrakar (Program Officer, NSS unit)	Gram panchayat ,Ptaita, dist.Bilaspur	07/01/2017	For social service
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMPUTER SCIENCE	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
National	Physics	2	Nill
National	Botany	1	Nill
National	Geography	1	Nill
National	Com.Sc	1	Nill
National	Sanskrit	1	Nill
National	Commerce	3	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
SYNTHETIC BIOLOGY: A NOVEL BIOINSPIRED APPROACH TO EMERGENCE OF LIFE: PHOTOCHEMICAL FORMATION OF BIOMIMETIC PHOTOAUTOTROPHIC ASSEMBLIES "JEEEWANU" IN A LABORATORY SIMULATED POSSIBLE PREBIOTIC ATMOSPHERE	VINOD KUMAR GUPTA	Indian J.Sci.Res.	2017	Nill	CM Dubey P.G College, Bilaspur	Nill
Floristic Analysis and Phenological Behaviour of Weeds of Rice Crop	Dr. Veenapani Dubey	Life Science Bulletin	2017	122	CM Dubey P.G College, Bilaspur	122

of Bilaspur (C.G.)						
Luminescence studies on BaSi6 N8O:Eu3 phosphors	S. A. Fartode, B. Sudhakar Reddy, V. Nayar, and S.J. Dhoble	FERROELECTRICS LETTERS SECTION,	2016	2	CM Dubey P.G College, Bilaspur	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Floristic Analysis and Phenological Behaviour of Weeds of Rice Crop of Bilaspur (C.G.)	Dr. Veenapani Dubey	Life Science Bulletin	Nill	6	122	CM Dubey P.G College, Bilaspur
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	44	2	4
Presented papers	1	11	Nill	Nill
Resource persons	1	Nill	Nill	Nill
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Formation of Advisory Committee Of NSS	NSS/Gram Panchayat and nominated members	2	4
International Yoga Day (IYD)	NSS/Art of living foundation	2	90

World Population Day	NSS/Insitutaion level	2	40
Cleanliness Rally	NSS/Nagar nigham/	2	150
Tiranga March	NSS/DLSA	2	25
Digital India Seminar	NSS/Affilating University	2	11
One Day Educative Camp for Cadets at High Court of C.G.	NSS/highcourt (C.G)	2	50
Women Empowerment Camp	NSS/Insitutaion level	2	110
Founders Day Celebration	NSS/Insitutaion level	2	200
Book Release, Toilet Lokarpan	NSS/Insitutaion level	2	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Toilet construction	PrasstiPatra	Atal BiharyBajpey eeVishwvidhyalay	150
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
TRAINING	CMD COLLEGE, MANAGEMENT DEPARTMENT	INDUSTRIAL VISIT REPORT (MANAGEMENT)	1	1
BUSINESS STRATGIES	RAMESH CHEMICAL INDUSTRIES, BILASPUR (C.G)	INDUSTRIAL TRAINING (20 DAYS) (MANAGEMENT)	1	1
PRODUCTION AND TRAINING	A.K. PRODUCTS, TIFRA, BILASPUR (C.G)	INDUSTRIAL TRAINING (25 DAYS) (MANAGEMENT)	1	1
OPERATION PLANNING	RESEARCH DEVELOPMENT AND TRAINING CENTRE, BILASPUR (C.G)	INDUSRTIAL TRAINING (MANAGEMENT)	1	1
INDUSTRIAL TRAINING IN DISTRIBUTIONNDEPAR TMENT	NATIONAL THERMAL POWER CORPORATION LTD, BILASPUR (C.G)	INDUSTRIAL TRAINING (30 DAYS) (MANAGEMENT)	1	1

INDUSTRIAL TRAINING	HUMAN RESOURCE DEPARTMENT, BILASPUR (C,G)	INDUSTRIAL TRAINING (25 DAYS)	1	1
PRODUCTION PLANNING	MEGHA ENGINEERING, BILASPUR (C.G)	VOCATIONAL TRAINING (MANAGEMENT)	1	1
MAINTAINENCE OF PLANT PRODUCT	RESEARCH DEVELOPMENT AND TRAINING, BILASPUR (C.G)	INDUSRTIAL TRAINING (MANAGEMENT)	1	1
BANK SURVEY TRAINING	STATE BANK OF INDIA, BILASPUR (C.G)	BANK SURVEY REPORT	1	1
BANK SURVEY TRAINING	STATE BANK OF INDIA, BILASPUR (C.G)	BANK SURVEY REPORT (MANAGEMENT)	1	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	1	Honorarium from PGBT College,Bilaspur	2
Invite Lecture and experimentation	1	Self	2
Experimental work	1	Partial	4
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internatio nal Collabor ation with Origins Institute Mac Master, Hamilton.	Photochemi cal synthesis of phospholipid s	Dr Rohnteiner ,Origins Institute Mac Master, Hamilton.	21/06/2017	22/06/2017	15
Internatio nal Collabor ation	Nano scale imaging of p hotoproducts in Jeewanu mixture.	Prof. German Sciani, Dept. of Chem.,Univ. of Waterloo.	17/06/2017	20/06/2017	5

		Canada			
IT TRAINING PROGRAM	Spoken Tutorial	IIT Bombay	18/01/2017	09/06/2017	105
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NUSSD	22/08/2016	Certificate Course	102
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	5196997

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	00	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40617	3899281	8	3398	40625	3902679
Reference Books	4546	795269	Nill	Nill	4546	795269
Weeding (hard & soft)	10000	450000	7000	560000	17000	1010000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	44	2	2	2	2	4	44	10	0
Added	0	0	0	0	0	0	0	0	0
Total	44	2	2	2	2	4	44	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2400000	2323439	1900000	1857329

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

C.M. Dubey Post Graduate College has a set of established procedure for maintaining and utilizing physical, academic and support facilities–laboratory, library ,sports complex ,classrooms , computers etc. The institution has constituted various committees that look into the smooth functioning and effective deliverance • Maintenance of Library: The library committee under the guidance of the Principal is endowed with the responsibilities to purchase and procure books and other material as per the recommendation received from the various departments of the college. The Head of the department prepare a list of some good publication from national and international publication for its enrichment. Maintenance of the library and various other processes such as pest control and termite treatment are monitored regularly. Discipline and law and order is maintained in the library is also the responsibility of committee. • Maintenance of laboratory: Department with laboratory issue clear directives to

the students for the dos and don't to be practised by the students. Record of maintenance account is maintained by the technical staff under the supervision of HOD. The calibration repairs and maintenance of sophisticated lab equipment's are done by the technician by the relative owner enterprises. The entire process is monitored by the Principal • Sports: The institution has sports complex with facilities for indoor games, stadium, gymnasium, vast sports ground for outdoor sports. The sports committee along with the sports officer sees to the maintenance of the resources. The committee promotes sports activity by motivating students helping organise regular sports events. To prepare action plan for the year.. Submit annual reports on events and budget allocation. • Computers: The computer department sees to the maintenance of the computer and the laboratories and in the various departments. Works for internet and Wi-Fi campus. For repairing and maintenance is done by technician of related owner enterprises • Classrooms and college premises : The cleanliness of the classrooms and the premises is managed by workers hired on contractual basis. Non-teaching staff of the college monitors the cleaning and upkeep. • Academics and other related matter: For academics we have a Research Committee, Remedial and Tutorial Committee, Paper Publication Committee and Law and Order maintenance committee which takes cognizance of the complaints and allegations and helps in resolving issues. • Canteen committee: Keeps a check on hygiene, quality of the products and regulation of the prices. • Health: The Red Cross Committee tries to resolve the health related issues of the students by providing consultation with eminent doctors on regular basis. Dr R P Mishra and DrMadhu Mishra are a integral part of institutional fraternity.

https://cmdpgcollege.ac.in/Uploads/4.4.2%202016-2017_2021074164544.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Late Pt. Bhagwat Prasad Dubey Student Scholarship	25	146700
Financial Support from Other Sources			
a) National	Post Matric Scholarship	1449	7182401
b)International	00	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	11/10/2016	3	Business Management Dept.
Remedial coaching	15/10/2016	2	Micro Dept.
Remedial coaching	11/10/2016	3	Biotech Dept.
Remedial coaching	17/01/2017	216	Commerce Dept.
Remedial coaching	19/08/2016	7	Chemistry Dept.
Remedial coaching	18/01/2017	18	Sanskrit Dept.

Remedial coaching	03/10/2016	4	Mathematics Dept.
Remedial coaching	12/02/2017	4	Botany Dept.
Soft skill Development (verbal Communication)	09/01/2017	11	English Dept.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
16	16	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	13	B.Sc. Maths	B.Sc. Maths	C.M.Dubey P.G. College	M.Sc. Mathematics
2016	15	B.Sc. Bio	B.Sc. Bio	C.M.Dubey P.G. College	M.Sc. Chemistry
2016	2	B.Sc. Maths	B.Sc. Maths	C.M.Dubey P.G. College	M.Sc. Physics
2016	4	B.Sc. Com. Sc.	B.Sc. Com. Sc.	C.M.Dubey P.G. College	M.Sc. (CS)
2016	10	B.Sc. Bio	B.Sc. Bio	C.M.Dubey P.G. College	M.Sc. Zoology
2016	2	B.Sc. Bio	B.Sc. Bio	C.M.Dubey P.G. College	M.Sc. Microbiology

2016	9	B.Sc. Botany	B.Sc. Botany	C.M.Dubey P.G. College	M.Sc. Botany
2016	1	B.Sc. Botany	B.Sc. Botany	Dr. CVRU Bilaspur	M.Sc. Botany
2016	53	B.Com	COMMERCE	C.M.Dubey P.G. College	M.Com.
2016	3	B.A	ARTS	C.M.Dubey P.G. College	M.A.Sanskrit
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton (Men)	Inter Collegiate	2
Badminton (Men)	Inter Collegiate	3
Badminton (Men)	Inter Collegiate	3
Badminton (Men)	Inter Collegiate	3
Badminton (Men)	Inter Collegiate	5
Badminton (Men)	Inter Collegiate	4
Badminton (Men)	Inter Collegiate	4
Badminton (Men)	Inter Collegiate	5
Badminton (Men)	Inter Collegiate	2
Badminton (Men)	Inter Collegiate	6
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Nill	National	1	Nill	Nill	Avinsh Das
2016	Nill	National	1	Nill	Nill	Yashwant Kumar Sharaf
2016	Nill	National	1	Nill	Nill	Aishwari yaMersha
2016	Nill	National	1	Nill	Nill	Renu Singh Thakur
2016	Nill	National	1	Nill	Nill	TikaramS

						ahu, Deepesh Sahu, Dhan ajayChandr wanshi, Dhanraj, Hitesh Gupta, Manraj Singh, Shantanu Patel
2016	Nill	National	1	Nill	Nill	K Jay Kumar,
2016	Nill	National	1	Nill	Nill	Mr. Ajhar Khan
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of student council and representation of students on academic and administrative bodies of the institution. The college has a student council for the academic year. The selection of student council is as per University rule. The college has active student council which is constituted through direct election as per guideline provided by the department of higher education government of Chhattisgarh .The composition of student council is as follows: 1. President ,Vice president, Secretary, Joint secretary (elected by voting of all students of the college) 2. U R ,GR (elected by voting of all class representatives) 3. Student welfare officer 4. One student from each class with academic merit at the examination held in the preceding year and engaged in full-time studies in the college .This student is nominated by the principal. Enrolled student of our college have active and significant representation in various academic and extra-curricular activities through sports committee cultural committee and other different committee along with various students unit like departmental association, NCC, NSS and student council. the entire activities have been performed under the supervision of professor in charge as directed by the principal the functions and activities of student council is in strained in the schedule of college program University calendar the departmental association in postgraduate department only are also constituted by bhai mass opinion as per the norm of department and their activities are conducted under the guidance of head of the departments the student council draws up the programme of activities to be undertaken by the council during the academic session and make necessary arrangements for the implementation of the program live debate quiz competition Rangoli competition cooking competition painting competition apart from this the student council actively participate in the planning of the cultural library and sports activity of the college and encourages the students to participate in the same the student council also participate in the extension activities conducted by the NSS unit ,Red cross these include platform program blood donation camp health awareness campaign cleanliness drive at sector does the student council has a proactive role in the academic and administrative cultural activities of the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

79

5.4.3 – Alumni contribution during the year (in Rupees) :

23025

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution has been pioneer and the leader on two fronts i.e. academics and Research and development. The IQAC in the guidance of Principal plays a vital role in designing, deliverance and monitoring of the various activities in the institution. At the very beginning of the session the IQAC holds a meeting where the orientation of the teachers with teaching pedagogy innovative ideas are invited, discussed and shared. A feed back of the prior session is also procured and thereby accordingly effective strategy of implementation in the Heads of the Departments along with the faculty members chalk out their own plan so as to meet the required parameters. The plan is inclusive of mentoring, conducting internal and annual examinations, the valuation and assessment of the stakeholders. Completing the syllabus and holding the examinations as per schedule is not the only focus for as mentors every teacher of the institution plays the role of a guardian/prop and a nurse to the generation who are in need of solace and guidance. Interdisciplinary interactions are encouraged and motivated. The faculties of the other departments are invited to deliver lectures and to have open discussions on current topics. The Departmental associations formed by every Department extracts the optimum potential of every stake holder by making them indulge in various activities viz. cultural and co-curricular activities related to community development. Research and Development The Institution is equally conscious of its role in motivating students to pursue research oriented activities. IQAC assigns plans and forms committees research committee, Journal and Publication Committee. The experiential learning approaches are introduced to evoke critical, analytical and innovative approaches for knowledge acquisition. The stakeholders are introduced to advanced learning repositories, eminent scholars, subject experts are invited who could be of help in their endeavors towards research oriented efforts. The research committee also assists the Departments in organizing conferences/ Seminars/ Workshops which are an integral part in the design of the higher education. The experts of national and International repute are invited to deliver lectures. The research committee also helps identify the priority areas of national significance and International importance. The committee appoints members to monitor the laboratories and encourages them to undertake research projects from various funding agencies. The research committee plays a significant role in monitoring the projects undertaken by the faculty and tries to provide optimal conditions required for the persuasion of the work. The journal and paper publication committee ensures publication of Institutional research journal. Papers from interdisciplinary researchers are invited. The Editorial Board takes care to maintain the quality of their academic excellence. This committee also promotes paper publications in other Journals of National and International repute. The purchase of Journals desired by the Departments is recommended for the purchase for the Library.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>C.M. Dubey Post Graduate College is an affiliated institution and therefore it adopts the curriculum designed by the University. The Departments strategies the plan for effective implementation. At the beginning of the session orients the faculty teaching learning methodologies to be adopted. This is keeping in view the Vision and Mission of the Institution imparting 'Holistic Education' in conducive atmosphere through conducive learning . The idea is to go beyond the syllabus and to ensure integrated development of the student. To achieve this goal projects, field visits and various other activities viz. seminars, group discussions, deliverance of lectures by eminent scholars are regularly organized. The faculties also organize Remedial Classes and Bridge Courses for those who require personal assistance to join the main stream. The Use of ICT and access to online learning repositories is encouraged for curricular enrichment. The students are motivated to join online courses conducted by various ICT platforms for advanced learning viz. SWAYM, NPTEL etc.</p>
Teaching and Learning	<p>IQAC alongwith the Head of Departments ensures should be a process that teaching and learning is inclusive of many variables. These variables should be interactive that motivates the learners towards their goals and incorporate a new knowledge, Behavior to add to their range of their learning experiences. Every Department adopts a blended methodology of teaching i.e. combining traditional and with modern ICT techniques. Every faculty is at liberty to adopt his own innovative methodology to monitor students exploration and to guide their enquiry through new patterns of thinking. Thus the teacher works to encourage the student to work on their own raw data and steers to direct their own exploration for learning. The instructor and the learner engage in an</p>

inter participative manner which stimulates questions, discussions and inquiry. Rewarding with motivation is another method to awaken and to bring forth the hidden potential of the young dormant mind. Organizing and making available of the learning resources is ensured by the faculties monitored by the Departmental Heads.

Examination and Evaluation

The institution follows the schedule of the affiliating University for conducting the internal/ Unit/ Practicals and Annual examinations. The Post Graduate Programs are in Semester System. For both the programs internal tests are conducted along with submission of projects for a general assessment and evaluation of the stakeholders throughout the session. Seminars/Workshops/ Open discussion sessions are other modes of teaching experiential learning processes. The students are apprised of their performance of their internal tests and performance is discussed in the class for improvement. Model copies procuring the highest are displayed for their self-assessment. Implementation of e governance in the examination system is adopted. ICT tools are used to make the whole process efficient, fast and transparent.

Research and Development

IQAC recommends allocation of funds to various Departments for the maintenance and up gradation, laboratories, purchase of new equipments/ Chemicals, reference books, Journals for pursuing research work to the Principal. Creating a research oriented atmosphere through enquiry based teaching in the institution. There is an auditorium to conduct Seminars, workshops, Conferences are regular feature of our academic calendar. Faculty and Scholars are encouraged to attend various activities. Eminent scholars are invited to deliver lectures to satiate the intellectual appetite of our young scholars. There is provision of duty leave for faculty to attend various academic activities/ visits to research institution and financial assistance. To promote research oriented culture the College has its own research Journal titled " New Frontiers of Perspectives".

Library, ICT and Physical
Infrastructure / Instrumentation

Our institution is a grant in aid institution where initially the posts were sanctioned and the recruitments were made under the guidelines of the govt. of Higher Education of Chhattisgarh. Since last 20 years there has been no appointment made against the vacant posts therefore the governing body makes new appointments as per the Government Guidelines. These appointments are adhoc/ provisional in nature. Guest lecture's also extend their services. For new Courses started appointments u/s 28 have also been made from the College Management. The orientation of faculty members and office is conducted for their training, academic up liftment and capacity building. Annual increments are provided along with incentives to motivate the Staff of the College.

Industry Interaction / Collaboration

The Syllabus of various Programs viz. Commerce, Management, Computer etc have projects as a part of the syllabus where interaction and collaboration with industry, entrepreneurs and commercial institutions enable them to critical and analytical approach to arrive at their own innovative conclusions. These projects also enrich their skills and empower them toward self-reliance. Department organize field visits and industrial tour to broaden their vision and to build a bridge for their future employment possibilities. Tata Institute of Social Science (TISS), Mumbai has MOU with the institution for training and counseling and placement of our students. The institution intends to open up new vistas of collaboration with local industry and entrepreneurs for the training and employment of the stakeholders.

Admission of Students

Admission to all programs is made as per the guidelines of the Department of Higher Education, Chhattisgarh Government and affiliating University. All the parameters of the reservation policy is strictly followed. Financial assistance in the form of concessions of fee is provided to the students of weaker sections. This policy is in view of our founders Chairman's vision that no one should be deprived of the Higher Education. In the admission policy there is relaxation for students

participating in NSS/NCC/ Sport/ and other outstanding achievements. The of physically challenged students are safeguarded.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The institution plans academic activities and for the development of the infrastructure and the mechanism adopted is decentralized and participative. For development of infrastructure recommendations from the departments for expansion, renovation and up gradation of laboratory, demands of books/journals are sent to IQAC, which are analyzed and recommended for compliance. The Principal in turn forwards the recommendations to the Governing Body for its implementation. The Infra Committee, Purchase Committee and Library Committee meets the demands and assists in developmental process. The finance process is audited by the authorized Chartered Accountant.</p> <p>Academics As per policy of the Governing Board the Principal alongwith IQAC strategizes effective delivery of the curriculum. The plans are notified to the deans and the Departmental Heads which executes it with the help of faculty members. The preparations of time table, schedule of Internal tests are prepared and displayed offline and online for the convenience of the stakeholders. The other committees viz. Sports and Cultural schedules are also prepared and displayed in advance to encourage maximum student participation.</p>
Administration	<p>Principal along with Vice- Principals monitor entire institutional activities under the guidance of the governing board. The Deans and the Head of the Departments alongwith the conveners of various committees assist and help. In building up a harmonious atmosphere.</p> <p>The discipline committee, Women's grievance committee and antiragging committee monitors observe the behavioral pattern of the students, promote good behavior through motivation and rewards and also offer counseling to those who required. A benevolent and compassionate approach is adopted throughout safeguarding every stakeholders interest and</p>

	providing security to one and all.
Finance and Accounts	The Finance committee along with the Principal analyses and organizes the institutional budget. They identify the issues suitable and to be taken on priority basis within the limits of the budget. It keeps an account of grants received, allocation of funds for various purposes, the expenses made are monitored by the financial section of the institution. Annual auditing of the process is done by the authorized Chartered Accountant.
Student Admission and Support	For the admission process guideline of the affiliating university are implemented. Preparations and display of merit list/ waiting list are displayed off line and online. Admission forms are also uploaded. There is provision of online registration and enrolment. Information about scholarships, sports events, value added and add-on courses, names of programs and Courses details of the faculty alongwith telephone mobile no. of faculty members are displayed on the College notice boards, College prospectus and website. There is a help desk at the very entrance which provides every information to the students as well as the guardians. Counselling is also provided for career guidance and selection of programs and courses.
Examination	Preparation of the time tables of Internal and Annual examinations. The information is effectively communicated to the students through Online / Offline display/ bulk SMS mechanisms. Computerized Attendance Record is maintained. Absentees are given another chance by intimating them through emails/ messages. Marks are uploaded online on the University portal. The annual results are declared on the University portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	COMPUTER FUNDAMENTAL AND USES OF WINDOW 7	11/07/2016	15/07/2016	Nill	23

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	00

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	60	Nill	34

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Group insurance for the staff members. ? Sports and Gym facilities. ? ATM facility in the campus. ? Canteen facility. ? Felicitation and awards to teachers. ? Management contribution (20) in the encashment of earn leave to permanent retiring teachers.	? Group insurance for the employees. ? Sports and Gym facilities. ? ATM facility in the campus. ? Canteen facility. ? Interest free advance loan/assistance for special purposes. ? Dress/uniform to the office staff. ? Felicitation and awards to staffs.	? Indoor and outdoor Sports and Gym facilities. ? ATM facility in the campus. ? Canteen facility with subsidized rate for employees. ? Cycle and stand parking facility. ? Availability of filtered drinking water in the campus. ? Financial assistance/Scholarship to needy students Endowment fund for the welfare of students: Late Pt. Bhagwat Prasad Dubey Student Scholarship. (in the session 2016-17, total students-25, amount- 146700/-) ? Free health checkup/first aid

facilities and availability of medical emergency room. ? Prizes and awards to the meritorious students and for the various distinctions earned. ? Common room for girls. ? Gold Medal in the name of Late. Shri Bhagwat Prasad Dubey to the best NSS Volunteer for their contribution. ? Every department has a book bank facility created by the faculty member for the needy students. ? Incentives to sportsman on the basis of their performance in the form of sports kit and other necessary amenities free of cost to encourage them.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College organizes internal and external audit every year. The internal audit- is carried out throughout the year. Every month the internal audit is carried out and at the end of the financial year. Finally internal audit is done by M/S Maharishi Bharat Co., Bilaspur (CG). The external auditing agency is Local Funds and Audits of Chattisgarh Government, Bilaspur (CG).

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	AAA Committee appointment by principal
Administrative	No	Nill	Yes	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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- The participative approach was adopted by parent-teacher interaction for optimal performance of the stake holders.
- Telephonic support was extended to parents for necessary actions for the welfare of the students.
- The future prospects and plans for the students were discussed with the parents.

6.5.3 – Development programmes for support staff (at least three)

- The office staffs are felicitated and given rewards for rendering their best services on Republic Day.
- Administration gives generous consideration for the issues concerning leaves, loans, personal issues etc.
- Motivational programs are organized for their enrichment.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Future plans for need based programs related to self-employment and entrepreneurship are being planned with effective implementation.
- Promotion of ICT enabled teaching and learning in the campus.
- Upgradation of library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Regular meeting of Internal Quality Assurance Cell (IQAC)	09/07/2016	09/07/2016	08/09/2016	7
2016	Collection of data for academic audit	09/09/2016	09/09/2016	07/10/2016	6
Nill	Collection of data for green audit	08/10/2016	08/10/2016	03/03/2017	6
Nill	A system of feedback from stakeholder was planned	04/03/2017	04/03/2017	30/06/2017	6
Nill	To invite proposals to organize workshops on the use of ICT	Nill	Nill	Nill	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Woman Empowerment	19/11/2016	19/11/2016	228	72
Lecture by Mrs. Rita Rajgir (Member of Bal Vikas Committee) on Handling Stress	07/12/2016	07/12/2016	102	98

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Four solar energy panels are installed in the institution to meet the power requirement. Principal office, Administrative wing line with the Departments receive the power supply. This priority of the institution is to emphasize upon using a range of ever evolving pollution free sustainable technologies. This is to create environmental consciousness and commitment towards environmental conservation among stake holders which is a part of our institution of vision and mission.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	1	21/06/2016	1	International Yoga day	Faculty and students practiced Yoga and took an oath in practicing it in their regular	90

						lives	
2016	Nill	1	11/07/2016	1	World P opulation Day	Lectures were organized in audito rium on the issues related to popula tion growth and its d isadvanta ges.	40
2016	Nill	1	13/08/2017	1	Cleanli ness Rally	Rally was organized in Bilaspur City to make it a Clean place. Students raised slogans and extolled citizens for the use of dustbins and zero littering	150
2016	Nill	1	24/08/2016	1	Digital India Seminar	Organized in College A uditorium . To make the stake holders aware of the recent de velopment in the field of technolog y and make it user friendly	50
2016	Nill	1	10/09/2	7	One Day		110

			017		Camp in Nevasa	Students were taken to village N evasa,alo ng with the saplings where the place was allocated by the village a uthoritie s for pla ntation. The students extended their services by digging the hole and planting . Thus promoting dignity of labour.	
2016	Nill	1	18/11/2 016	1	Women E mpowermen t Camp	In College campus a campaign for Women's Right was organized to further c onfidence and values. Lectures, plays and skit were performed by the students	150
2016	Nill	1	23/12/2 017	1	Rally	Campaign for Awareness of Drug Abuse and Addiction	110

						was organized in the slum areas of the city. It was jointly conducted by JilaVidhikSevaPradhikaran, Bilaspur	
2016	Nil	1	27/01/2017	1	Traffic Awareness Week celebrated at Police Ground	To spread Awareness about traffic rules and become responsible citizens. Orientation of the students was done by Police authorities and the students extended their support in spreading the awareness to general public.	20
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus cum admission booklet	16/06/2016	The purpose of the Code of Conduct and Code of Ethics is to provide a guideline within which the stakeholders are expected to conduct themselves in their everyday interaction. This code covers some of the most important issues related to conduct and

		<p>gives a framework of standard and behavior guidelines. The Code of Conduct is mentioned in the Prospectus -cum- Admission Form of the College. With this the stakeholders are apprised of the rules applied in the institution. Besides giving information about the institute, courses offered, admission guidelines, there is a detailed instruction in the prospectus booklet about the Directions from the University, Government and College. It makes a detailed mention of Rules of Discipline in the College premises, Library, Classrooms, and Laboratories etc. The Code of Ethics is also displayed on the Notice Board, notices displayed on the wall and regular appraisal is done in the class by the faculty. From time-to-time revision of these rules is made by the Discipline Committee.</p>
College code statute-28	Nill	<p>The college is governed by the College Code Statute No. 28. Clear directives have been given in the in the statutory regarding the purpose of a college, the constitution of the Foundation Society and the functioning of the Governing Body. The Powers and the Duties of a Principal as well as the Responsibilities are well defined in it. The entire College Unit functions within the framework and guidelines mentioned in it and the Governing Body monitors it all. Action on Suspension, Penalties are also enumerated,</p>

Provident Fund and Leave Rules are applied in strict adherence to the directives. The Governing Body is authorized for providing rules for temporary advances from Provident Fund for the employees. The Leave Rules, same as those of Govt. servants. of Govt. of Chhattisgarh are applicable to Teachers. The Governing Body monitors the leave and other casual leave applications of the teachers. As for the other miscellaneous finances, the college maintains its own funds and all receipts of such as fees, donations, grants, interest on investments and endowment funds, borrowing shall be carried to the college funds. The money belonging to the fund is deposited in the Bank by Governing Body. Expenditure is sanctioned by Governing Body. The records of these are maintained by the college. Thus, the College follows the rules laid down in the College Code Statute No. 28

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
PrernaDiwas	02/06/2016	02/06/2016	35
International Yoga Day	21/06/2016	21/06/2016	90
Sthapana Divas of Institution	31/07/2016	31/07/2016	100
World Population Day	11/07/2017	11/07/2017	40
Independence Day	15/08/2016	15/08/2016	200
Teachers Day Celebration	05/09/2016	05/09/2016	360
Women Empowerment Camp	18/11/2016	18/11/2016	110

Gandhi Jayanti /Swachha Bharat Mission	02/10/2016	02/10/2016	50
District Vidhik Seva Pradhikaran for Women empowerment	18/11/2016	18/11/2016	150
Awareness against Drug abuse and Addiction	23/12/2016	23/12/2017	115
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Prerna Divas 02.6. 16 Plantation in the campus Environmental Day 21.6.16 Plantation in the Campus Swachha Bharat Mission 02.10.16 Cleanliness Drive in the campus Orientation of Students 08.7.16 To chalk out a roadmap for Environmental activities in Nevasa. Swachhta Rally 13.8.16 150 Students assembled in the campus and took pledge of creating awareness towards hygiene and cleanliness amongst the people. This took the form of a rally moving around the city

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

01 Celebrating fitness The Objective: For the year 2016 -17, the institution decided that regular medical check- up and Health Awareness programs along with blood donation would be organized for the benefit of the stakeholders. The intention behind was to help identify potential health issues and tackle them before they become a problem. Doing regular checkup can help diagnose a disease before it poses a high risk and reduces the risk of complication during treatment. Various issues which are prevalent among the students and go undetected are iron deficiency, hemoglobin count, 'especially in girls' and Ophthalmological problems which can be cured through alternative treatments such as proper nutrition, exercises, yoga and change in lifestyle. Diabetes and blood pressure patients are rising at an alarming rate which is a cause of great concern as these diseases are considered a part of old age are now commonly seen among the youth. The Context: Organizing free medical camp for students help them to get sensitized about health issues. Apart from this it also makes students aware of their health status. It is a way of spreading awareness amongst the students about the necessity of adequate nutritious food, clean drinking water and the risks of environmental pollution. The main objective of the free health camp is to create awareness among the public regarding the causes, prevention and control of diabetes and blood pressure. Creating awareness among the public has been the demand as rapid increase has been noticed in the number of people having high blood pressure and sugar level. This project raised public awareness of diabetes through trained healthcare professionals, screening, and education. The medical camps also seek to provide both preventive and curative treatment for those who require special treatment from relevant hospitals and are often funded by medical trusts and NGO's. Conducting these camps for students also aims at providing free tests for these diseases by trained doctors and specialists. The Practice: There is a consultation room where the Doctors associated with college, Dr. R P Mishra and DrMadhu Mishra, along with few other eminent doctors visit the institution where students are given checkups and consultation as required. Head of Department Home Science, MrsSunitaAsati, is assigned the responsibility of providing the food chart as per the requirement of disease and patient. On the World Diabetes Day, a health awareness and screening camp was organized in the

college campus. Many cases were reported in this camp in which people were found to be in pre-diabetic condition. DrPravinKalvit, President of Bilaspur Diabetic Society, with other physicians and group of nutritionists, Yoga trainers organized a Diabetes Awareness Camp in the college campus which was not only for the students but open to all the diabetic patients. Doctors advised such students about certain exercises and other measures through which they can avoid becoming diabetic. The doctors advised diabetic students to control their sugar by providing special counseling. Apart from this, patients suffering from other diseases were also found in the camp, who were given proper guidance by the experts. The disease enters the person's body silently and is also considered a silent killer. Since its symptoms are common, people usually delay their treatment. Free general health check-ups, blood group testing and RH typing, were among the many tests provided. The Red Cross Society organizes Blood donation camps in the college. Medicines are distributed as free samples to those students suffering from health issues after providing them with a general check-up. Holding blood camps, identifying the blood group is also a part of the initiative. A camp organized on 25.1.16, 16 units of blood was donated to Blood Bank CIIMS, Bilaspur. The NSS unit and Red Cross Society maintains a list of voluntary donors who donate blood at the time of emergency and at the call from the hospitals. Evidence of Success: 1. Awareness towards health issues 2. Self-cure and self help 3. Awareness about Balanced diet and nutrition. 4. Awareness about Disciplined lifestyle 5. Breaking the taboos of shame and disgrace by sharing their physical problems with others. 6. Spreading awareness about blood donation. Best practice 02 Chhattisgarhi Folk Dance for Culture and Harmony The Objective: Every society is defined by its artistic contributions and achievements among other things. The dances of people might go back hundreds or thousands of years, passed down through the generations. The participation and observation of these traditions creates a sense of identity and belongingness. Reflecting on our ancestral way brings us closer to our origins and provides a sense of belonging to something greater than ourselves. It is with this idea that the institution decided to present the culture of Chhattisgarh throughout the year 2016-17, in the form of dances, music, food etc. Throughout the year we celebrate many an occasion. It was unanimously decided that only Chhattisgarhi folk dances would be a part of the cultural program as our state has a variety of folk dances. These dances are also considered as a part of our history. These dancers not only reveal the rich heritage of our state but also excellent forms of physical exercise. The Context: Chhattisgarh is one of the ancient states of India. The culture of the state is immersed in various folk-dance form as there are many tribes. Most of the Chhattisgarh folk dance forms are performed as part of rituals, performed in reverence for the gods or denoting the change of seasons. Each of these communities has its own rich and distinctive history and culture of music, dance form. These dances are an explosion of music, colour and a generous dose of spirituality, a liberal helping of sheer energy all topped with age old tribal traditions. To perform the Folk dance of Chhattisgarh people are using various types of instruments such as Dholak, Mridanga, Mandar, flute etc. The Practice: The National Service Scheme Unit of the institution is involved in many promotional activities besides the regular social awareness programs. The Coordinator of the Unit, Dr PL Chandrakar, started a campaign to create interest of the students in Chhattisgarhi Culture and in particular, Folk dances. In the present times it is noticed that the youth is lured towards western culture and way of living. This was an effort to unite the students of all departments and make them feel proud of their culture. The groups studied the various forms of dances prevalent in different districts of the state and learnt to perform them during functions organized in the college as- Panthi The religious folk dance of the Satnami community is performed on MaghPurnima, that marks the birth anniversary of their founder, Guru Ghasidas. The dance is held around a monument, the Jaithkamb, set up in dedication to the spiritual head.

The songs are a compilation of poems and recitals of Kabir, Ramdas and Dadu. The dance commences with soft lilting music and pulsating drums. Pandavani is a folk ballad which depicts the story of the Pandavas from the epic Mahabharata, with one lead narrative artist and supporting musicians. Soowa or Suva also called the Parrot Dance, performed by tribal women, wherein the dancers encircle a parrot, representative of the forests, and dance to uphold nature's bounty. Karma a dance prominent among the Gond, Baiga and Oraon tribal groups, where two separate looped rows of men and women are arranged, to follow each other's steps in rhythm. This dance form marks the end of the rainy season and the advent of spring. RautNacha is known as the folk dance of Yaduvanshis, the cowherds. The dance is performed during DevUthaniEkadashi - the day of awakening of the Gods after the 11th day of Diwali - as symbolic devotion to Lord Krishna. These dances have been appreciated and the Unit has won the First prize in Inter Collegiate Dance Competition organized in the AtalBihari Vajpayee University, Bilaspur. Evidence of Success : 1. Folk dances can bring harmony when dancers get together often holding hands to dance. It brings a feeling of unity and harmony within the group. 2. This can be beneficial for the peace of the land. When people perform folk dances together, they get to know. Men love their land deeper. 3. Folk dancers are performers are part of customs and upper funding to worship God or signify the changing season. 4. Instils a feeling of pride in the youth for their culture. 5. Music and Dance unites people. 6. Students become aware of the history and geography related with these dances. 7. Achieved First Prize in Inter Collegiate Competition. 8. Awarded in State YuvaMahotsava . With expanding economies and increasing developmental activities, the people of Chhattisgarh are exposed to modern cultures and adaption to changing times is inevitable. However, the richness of the culture and its bond with the social set up reflects the uniqueness of Chhattisgarh. It is the richness woven into the fabric

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://cmdpgcollege.ac.in/Uploads/Best%20Practices%202016-17_2021144171339.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution believes in promoting academic excellence alongwith with HEI mindset inspiring innovation to contribute to a global society which is increasingly focused on change. Thus we have developed an atmosphere which is prone to continuous evaluation and improvement. The institution has a huge campus located at the heart of the city. The ambience of the institution is open, lush green and well maintained gardens inside and outside the College premises. The open atmosphere stimulates the young minds to focus and concentrate wholly on the purpose of their being in the institution. In short it prepares the stakeholder for holistic education. Which is very concept we dwell upon. The institution takes necessary steps for the mental and physical nurturing of our students. The institution has been adding up to its value by starting new and modern branches of studies to cater the needs of the students. New initiatives of have been supported by expansion of the infrastructure, new buildings, class rooms, equipped laboratories and their advancement is a continuous process. A well equipped Gym. A well equipped auditorium/ theatre to organize a range of social, educational and cultural and recreation programs to help expand enhance experiences of the stakeholders. A Gym with facilities of indoor games viz. Badminton, table tennis, Chess, indoor Tennis along with playgrounds are lucrative features of the institution. Institution has been regularly hoisting National and State events since it came into existence. Teaching and learning involves interactive and collaborative methodologies,

blending of modern and traditional learning is a part of our approach to boost pupil's engagement . Technology enabled learning is a part of the curriculum and is encouraged for effective dissemination of knowledge. Learning through social media and other social media platforms viz. twitter, face book and snap chat gives a wide canvas for interaction with virtual global community. The process of research is adopted as systematic discipline of enquiry that includes collection of data, documentation, experimentation, analysis and interpretation. This is adopted in our teaching and also motivating students to take research for their further studies. The institution has widely experienced faculty who have been contribution over the last many years of research. Almost all the post graduate Departments have been research centers of the various affiliating Universities. Publication of research papers and organizing workshops and seminars have been a regular feature. The faculty members are encouraged to attend workshops, seminars, Conferences, international, national and to help to keep abreast with contemporary scenario. The College has a National Service Scheme Unit which is dedicated to bring awareness and a change for sustainable social development. This unit has done a commendable job and has won national and state level recognition for its unrelenting services towards societal welfare and promotion Indian Culture. A village Nevasa situated 30 Km. away from Bilaspur has been adopted by the College which has been recipient of various activities undertaken by the Unit. Our NSSunit has been a pioneer in establishing this trend of adoption. Various programs related to health, hygiene,

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

1. To review and discuss admission guidelines of department of higher education Chhattisgarh government, affiliating university and prepared a calendar for its implementation. 2. Enhancement of curricular implementation for quality and excellence. 3. To improve departmental infrastructural facilities and advancement of laboratories. 4. Upgradation of library facility from manual to semi manual mode. 5. To encourage research and development in the campus. 6. To implement semester system for post graduate programs as per policy of the affiliating university. 7. To encourage outreach activities, societal development program, entrepreneurship and self-employment. 8. To promote alumina engagement for the development of the institution. 9. To promotea culture of quality and excellence in the campus.